

The North Central District Health Department is accepting applications for Full Time **Environmental Health Director.**

General Duties include: This position serves under the administrative direction of the Local Health Department Director. Responsibilities for this position include, but are not limited to; Responsible for working independently to plan, develop, organize and direct a comprehensive environmental health program. With thorough knowledge of environmental principles, policies, regulations and methods; prepare administrative rules, regulations and policies relating to environmental health programs. Make policy decision subject to administrative approval and initiate plan for environmental health programs based on environmental and public health laws and regulations to prevent health hazards to the consumer. Guide and direct subordinate program administrators within the district/county. Develop administrative methods which may include reports, staff meetings and on-site visits to monitor program utilization, time, efficiency and to analyze operational procedures. Prepare detailed and comprehensive program and operational reports to improve efficiency and implement recommended changes. Assess the need for training and request that appropriate training programs be developed and implemented. Evaluate the performance of employees and counsel problem employees, initiate disciplinary actions when appropriate, following the administrative rules and regulations. Recommend promotion and salary advancements when appropriate. Interviews and makes recommendations on potential employees.

Minimum Education, Training or Experience: Bachelor Degree from a college or university with a minor or twenty-four (24) semester hours in environmental health, biological or physical science or registration as a Kentucky Environmental Specialist/Sanitarian under KRS 223 and five (5) years of experience in the environmental field with at least one (1) year of experience in an administrative or supervisory capacity.

Special Requirements: Must possess and maintain a valid driver's license.

Note: an individual upon employment must become registered under the provisions of KRS 223 to remain a permanent employee per Administrative Regulations 902KAR 8:080.

Starting Salary: \$22.31 - \$28.65/hr. negotiable with additional experience. Grade 24

Applications may be obtained at the North Central District Health Department, 1020 Henry Clay Street, Shelbyville, KY 40071. 502-633-1243. <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/vacancies.aspx>

Completed application and transcript must be returned by close of business 12/26/19 to North Central District Health Department.

You may deliver in person, fax or email to:

North Central District Health Department
1020 Henry Clay St.
Shelbyville, KY 40065
Fax: 502-633-7658 Attention Lisa or
Email to: lisaj.thornsberry@ky.gov

Resume will not substitute for completed application.

Equal Opportunity Employer.

Applicants and employees in this classification may be required to submit to a drug screening test and background check.